



The Mission of St. Francis of Assisi Parish in Springfield, PA is to be disciples. Centered in the Eucharist, we are called to encounter, follow and imitate Jesus's way of life through the humble example of our patron, St. Francis of Assisi.

St. Francis of Assisi Parish

Exhibit IV

Ministerial Annual Budget Report

The Ministry/Organization Leader from each Ministry that is deemed necessary to prepare and submit an Annual Budget, is required to complete the Ministry/Organization Annual Budget Report and submit the proposed budget to the Parish Business Office (PBO) 60-90 days prior to the start of the Parish Fiscal Year.

MINISTRY/ORGANIZATION ANNUAL BUDGET	JULY 1, _____ To JUNE 30, _____
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MINISTRY/ORGANIZATION:	DATE: ____/____/____
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ESTIMATED REVENUES/RECEIPTS (+) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>
(Use Other Side if needed)	TOTAL REVENUES:

ESTIMATED EXPENSES (-) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>
(Use Other Side if needed)	TOTAL EXPENSES:

ORGANIZATION LEADER:	Name: _____	Signature: _____	DATE: ____/____/____
I CERTIFY THAT THE INFORMATION CONTAINED IN THIS REPORT IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.			

ORGANIZATION BOARD MEMBER(S) SIGNATURE(S):

_____	_____	_____
DATE: _____	DATE: _____	DATE: _____



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Exhibit IV

**St. Francis of Assisi Parish
Ministerial Annual Budget Report**

MINISTRY/ORGANIZATION ANNUAL BUDGET

MINISTRY/ORGANIZATION:	
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ESTIMATED REVENUES/RECEIPTS (+) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>

(Include Amount(s) in Estimated Revenues TOTAL on other side)

ESTIMATED EXPENSES (-) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>

(Include Amount(s) in Estimated Expenses TOTAL on other side)