



The Mission of St. Francis of Assisi Parish in Springfield, PA is to be disciples. Centered in the Eucharist, we are called to encounter, follow and imitate Jesus's way of life through the humble example of our patron, St. Francis of Assisi.

St. Francis of Assisi Parish

Exhibit III

Ministry/Organization Financial Summary Report

For Accounts operated by any Ministry, an itemized record of receipts and expenditures for monies collected, disbursed, and held in balance should be maintained at all times, with a summary of such activity filed periodically, no less than annually, within 60 days of Fiscal Year-end. This Report should be submitted to the Parish Business Office (PBO).

MINISTRY/ORGANIZATION FINANCIAL REPORT	JULY 1, _____ To JUNE 30, _____
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MINISTRY/ORGANIZATION:	DATE: ____/____/____
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BANK NAME:	BANK ACCOUNT#
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BEGINNING BALANCE AS OF JULY 1, 20__:

ACTUAL REVENUES/RECEIPTS (+) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>
(Use Other Side if needed)	TOTAL REVENUES:

ACTUAL EXPENSES (-) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>
(Use Other Side if needed)	TOTAL EXPENSES:

TOTAL REVENUES/RECEIPTS (+):		
TOTAL EXPENSES (-):		
DIFFERENCE:		TRANSFER OF EXCESS FUNDS TO PARISH:

ACTUAL ENDING BALANCE AS OF JUNE 30, 20__:

AS OF JUNE 30, _____ THE ABOVE NAMED PARISH MINISTRY/ORGANIZATION IS WITHHOLDING \$ _____ FROM ITS YEAR-END TRANSFER OF FUNDS BACK TO THE PARISH WITH FULL KNOWLEDGE AND APPROVAL OF THE PASTOR. THIS WITHHELD AND APPROVED AMOUNT WILL BE USED AS FOLLOWS:

TREASURER:	Name: _____	Signature: _____	DATE: ____/____/____
I CERTIFY THAT THE INFORMATION CONTAINED IN THIS REPORT IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.			

PASTOR'S SIGNATURE:	DATE: ____/____/____
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Ministry/Organization Financial Summary Report

MINISTRY/ORGANIZATION FINANCIAL REPORT	JULY 1, _____ To JUNE 30, _____
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MINISTRY/ORGANIZATION:	
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ACTUAL REVENUES/RECEIPTS (+) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>

(Include Amount(s) in Actual Revenues TOTAL on other side)

ACTUAL EXPENSES (-) :

<u>DESCRIPTION</u>	<u>AMOUNT</u>

(Include Amount(s) in Actual Expenses TOTAL on other side)